Helen opened meeting and asked Maggie to go through the agenda.

* new members welcomed
* personal thanks to everyone, commented on how the team was growing and particular thanks to Claire and Videhya aiding Maggie
* team members listed and roles will be emailed to members and added to FB page
* Please make sure you contact the right person about your query using the list below. This will be added to the hidden page and the FB Team group.
* Any new Sangh/ DTE/GP meetup hosts need to be given guidelines and info from Savitur and/or Mike
* Any Sangha/DTE/GP issues to be sent to the relevant leads Mike and Savitur
* Recordings of events that people paid for i.e. DTE Course are only for those that have attended that course and cannot be shared in a public way, such as in a Sangha
* The DTE Sangha is to study the current course.
* Helen time off reduced due to holiday cancellation.
* Due to last bullet point April GP moved to the 3rd Ian to change website
* Time zones in March change earlier in US and UK 2 weeks later. Can all hosts announce the week before for students to check the time in their own zone. Maggie to send information to Mike and Savitur. Leads can remind Sangha hosts.
* FB posts must have correct information regarding hour changes
* Announcement to go in the 3 FB groups and the FB page. Ian to coordinate
* Jannine taking over FB posts. Can any short quotes suitable for FB be sent to her
* Sergio asked if anyone knows how to translate YouTube videos. This led to a discussion on book translation. Would it need to be a student with knowledge of Helen’s teachings. Sergio to look at possibility of translating to Spanish.
* Helen Avery is moving to the UK and will stop running her group. Ron offered to continue. Savitur to sort.
* Helen Avery to start a new group when next DTE course runs, Savitur to sort